

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD  
Tuesday August 4, 2020**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the Willapa Operations Center at the hour of 1:00 P.M. Present were Commissioner Swanson and Anderson, General Manager Dunsmoor, Administrative Secretary/Treasurer Kayla Calabrese, Chief of Engineering and Operations Craig Kalich, Customer Service Manager Mark Hatfield, Finance Manager Renae Powell and Auditor Angie Enlow. Present via teleconference were Commissioner Oakes, Attorney Penoyar, Power Resource Manager Humaira Falkenberg, WOC Operations Manager Craig Murray, and Pam Hickey.

**PLEDGE OF ALLEGIANCE**

**MINUTES:**

Motion made by Commissioner Oakes, seconded by Commissioner Anderson and passed approving minutes from the previous meeting as written.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:**

Pam Hickey congratulated the District on turning in the State Audit preliminary report on time and said it was great to see that the District made money last year. She also asked to clarify part of the District Code Book and asked how many Commissioners were taking advantage of receiving health care from the District after serving three terms. General Manager Dunsmoor said he would provide her with this information.

**CORRESPONDENCE:**

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Columbia Basin Bulletin, Bonneville Power Administration, Public Power Council, Economic & Technical Consultants, and Northwest RiverPartners.

**MANAGER'S REPORT:**

- General Manager Dunsmoor reported to the Board:
  - Apprentice Kaelin Jurek resigned from the District and the new Electrical Maintenance Technician will begin earlier than expected; and
  - An update on current broadband initiatives; and
  - The District received an invoice and a rebate check from PURMS for the District's share of a AEGIS membership credit; and
  - A draft copy of the District's Resource Plan 2020 is required to be submitted every two years to the Department of Commerce.
    - Motion made by Commissioner Oakes, seconded by Commissioner Anderson and passed approving the 2020 Resource Plan.
  - The Governor has extended the proclamation prohibiting disconnects and late fees for customers. An update on arrears customers was provided.
- General Manager Dunsmoor reported on:

- o No meetings held over the last two weeks; and
- o Upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Joe & Michelle Potter	James & Mary Franck	Walter & Christine Koerner
Juanita Starkey	Lucille Foster	Dustin Powers
Jackie Waters	Stephen & Diane Scott	Tae Wells & Stephen McDow
Teresa Galbraith	James Young	

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed declaring certain items as surplus to District needs.

Motion made by Commissioner Oakes, seconded by Commissioner Anderson and passed authorizing General Manager Dunsmoor to sign the Memorandum of Understanding with Port of Ilwaco regarding Public Works Board 2020 Construction Submission for Broadband Internet Infrastructure Development.

**OTHER BUSINESS:** NONE

**COMMISSIONER’S REPORT:**

Commissioner Anderson asked a question regarding a customer’s transformer and another customer’s status with the District. Chief of Engineering and Operations Craig Kalich provided answers.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

The Board entered an Executive Session, expected to last fifteen minutes in regard to the Performance of a Public Employee with possible action anticipated after returning to Open Session. The Executive Session began at 1:35 PM.

The Board returned to open session at 1:50. Motion made by Commissioner Anderson, seconded by Commissioner Oakes, and passed cancelling the August 18, 2020 Board Meeting.

There being no further business, the meeting was adjourned at 1:52 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 205417 through 205496 in the amount of \$280,016.21 and Wire Transfers/ACH payments in the amount of \$127,879.70.