

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD  
Tuesday June 16, 2020**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session via teleconference at the hour of 1:00 P.M. Present were Commissioner Swanson, Anderson and Oakes, Attorney Penoyar, General Manager Dunsmoor, Administrative Secretary/Treasurer Kayla Calabrese, Chief of Engineering and Operations Craig Kalich, Customer Service Manager Mark Hatfield, WOC Operations Manager Craig Murray, Auditor Angie Enlow, Laura Bohlmann and Pam Hickey.

**PLEDGE OF ALLEGIANCE**

**MINUTES:**

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed approving minutes from the previous meeting as written with the requested change.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:**

Pam Hickey addressed the Board regarding questions about signing of the vouchers and documents not found on the website.

**CORRESPONDENCE:**

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Columbia Basin Bulletin, Bonneville Power Administration, Economic & Technical Consultants, and Northwest RiverPartners.

**MANAGER'S REPORT:**

- General Manager Dunsmoor announced that:
  - Lance Wright will be returning to work on a part-time basis as the District's Electrical Maintenance Technician until the position can be filled; and
  - The District continues to adapt to the requirements of COVID-19; and
  - Interest in submitting an application of intent to the Rural Digital Opportunity Fund (RDOF) FCC 904 Reverse Auction program, to which they agreed would be beneficial to the District; and
- General Manager Dunsmoor reported on:
  - Meetings held over the last two weeks; and
  - Upcoming meetings scheduled for the next two weeks.

**AGENDA ITEMS:**

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Earl & Duana Williams	Jim & Robyn Camarata
Matt & Carolyn Mattson	Jose Ramirez-Hernandez

Motion made by Commissioner Oakes, seconded by Commissioner Anderson and passed authorizing General Manager Dunsmoor to sign the Net Metering Interconnection Agreements with Bruce Weilepp.

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed declaring certain items as surplus to District needs.

A discussion was held with customer Laura Bohlmann.

**OTHER BUSINESS:** NONE

**COMMISSIONER’S REPORT:**

Commissioner Oakes stated: “I am going to read a prepared statement that is to be included in the meeting minutes. I have a copy and will provide that to the record-keeper.

When I was elected to the position of PUD commissioner, I took an oath to faithfully and impartially discharge the duties of my office to the best of my ability. Recent events have impressed upon me the need for policy development and/or review.

As a commissioner, my role is to help set/define the goals of the utility and to direct the manager to reach those goals. Without clearly stated policies and the procedures to implement them, the utility is put at risk and this causes uncertainty. Maintaining the status quo is not how I believe any public entity should function. I believe we need to up the ante and actively develop policies for successful service for our customer-owners, the ratepayers and create a culture of excellence and trust among our employees. This will take effort, commitment and time but will make us better essential service providers and provide a better work environment!

In any large entity such as the PUD, policies need to be reviewed and updated on a regular basis and I am more than ready to dig in and do the work necessary to fix the situation. I believe it is time for this board to bring Pacific PUD up to date and be ready to meet the demands of the future. We don’t have to reinvent policies, there are good policies that we can borrow from and fit to our needs. Obviously the board members can choose not to be involved but I strongly encourage all of us to work together to put Pacific PUD on a path to excellence among Washington PUDs.

I would like to propose that we, the Board of Commissioners, hold a Public Policy Workshop one (1) hour before every scheduled board meeting each month. At least one (1) Commissioner will be available for this workshop. Ratepayers and PUD Employees will be welcome and given time to comment and offer suggestions. A single policy will be reviewed at each meeting. The policy to be reviewed will be published on our website at least 1 week before the meeting, along with the regular meeting agenda.

To this end I make a motion to hold Public Policy Workshops as outlined in my statement at each regularly schedule boards meeting. The first policies to be reviewed will be in the “Personnel Policy” (Code Book, Chapter 3.16).”

No second was made. Commissioner Swanson said he needs more information before voting on this matter.

**ITEMS FROM THE PUBLIC NOT ON THE AGENDA:** NONE

The Board entered into an Executive Session, expected to last ten minutes in regards to the Performance of a Public Employee with no possible action anticipated after returning to Open Session. The Executive Session began at 2:27. PM.

The Board returned to open session at 2:37 There being no further business, the meeting was adjourned at 2:37 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 205150 through 205226 in the amount of \$521,870.06 and Wire Transfers/ACH payments in the amount of \$1,158,572.71.