

**REGULAR MEETING OF PACIFIC COUNTY PUD COMMISSIONERS HELD
Tuesday April 21, 2020**

The Board of Commissioners of Public Utility District No. 2 of Pacific County, Washington met in regular session at the PUD Auditorium in Long Beach, Washington at the hour of 1:00 P.M. Present were Commissioners Oakes, POC Operations Manager Jim Hilbert, Assistant POC Operations Manager Bernie Boucher, and Power Resource Manager Humaira Falkenberg. Present via teleconference were Commissioner Swanson and Anderson, General Manager Dunsmoor, Administrative Secretary/Treasurer Kayla Calabrese, Chief of Engineering and Operations Craig Kalich, and Customer Service Manager Mark Hatfield.

PLEDGE OF ALLEGIANCE

MINUTES:

Motion made by Commissioner Oakes, seconded by Commissioner Anderson and passed approving minutes from the previous meeting as written.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

CORRESPONDENCE:

Informational material was received from the following or in reference to: American Public Power Association, Northwest Public Power Association, Washington PUD Association, NewsData Corporation, Columbia Basin Bulletin, Bonneville Power Administration, Public Power Council, Economic & Technical Consultants, and Northwest RiverPartners.

MANAGER'S REPORT:

- General Manager Dunsmoor updated the Board on:
 - An invoice received from PURMS for the 2020 Property Assessment in the amount of \$42,237.01; and
 - The completion of Phase II of the Bay Center Road rebuild done by the WOC crew; and
 - The effects of not charging customer late fees and not doing customer disconnects due to Covid-19 and a single customer that was in arrears before the pandemic; and
 - Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed allowing General Manager Dunsmoor to move forward with District policy authorizing the disconnect of this single commercial arrears customer based on information from the last three months.
 - The final public comment from Pacific on the CRSO D-EIS; and
 - The 2019 State Audit has started and Finance Manager Renae Powell has been providing the requested documentation digitally; and
 - The plans to improve the landscaping at the Oysterville substation; and
 - Electrical loads down by 4.2% and about 5% in the Northwest.
- General Manager Dunsmoor reported on:
 - Meetings held over the last two weeks; and
 - Upcoming meetings scheduled for the next two weeks.

AGENDA ITEMS:

Motion made by Commissioner Anderson, seconded by Commissioner Oakes and passed authorizing the District to enter into the listed Contracts for Service Extension with:

Daniel Burton	Kim & Debra Dunlap
Shane Byington	Chandler Chapman

OTHER BUSINESS: NONE

COMMISSIONER'S REPORT:

Commissioner Oakes and Swanson reported on the WPUDA meetings held via Zoom.

ITEMS FROM THE PUBLIC NOT ON THE AGENDA: NONE

There being no further business, the meeting was adjourned at 1:45 PM.

Vouchers duly verified and certified were presented to the Board of Commissioners, each specifying the amount to be paid and the purpose of each payment. Each voucher was duly audited by the Auditor of the District, and the Board approved said claims including Revenue Vouchers 204846 through 204927 in the amount of \$486,588.64 and Wire Transfers/ACH payments in the amount of \$403,138.98.